



REQUEST FOR EXPRESSION OF INTEREST

PROJECT CONTRACT NO.: **81300220**

DATE OF ISSUANCE: 22 May 2024

DUE DATE: 5 June 2024

TITLE: Supply of Snacks for GIZ Quality Trainings in Northern Ghana and Northern Cote d'Ivoire.

The Global Shea Alliance with its office located at 48 Mango Street, Asylum Down PMB 35A Osu, Accra-Ghana (GSA), is requesting expressions of interest from Ghana and Cote d' Ivoire-based individuals/organizations, to supply packed snacks for GIZ-funded Shea quality training in Northern Ghana and Northern Cote d' Ivoire.

I. Background

The GSA is a non-profit industry association with 849 members from 36 countries including women's groups, brands and retailers, suppliers, non-profits and affiliates. As part of the Shea Investment and Jobs Creation Program (SHIP), the GSA has partnered with the Special Initiative for training and job creation implemented by Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH to improve women shea collector's capacity in Ghana and Cote d' Ivoire over the next two years in quality shea kernels processing and cooperative management.

The activities for this year will include intensive central training of trainers for 100 women collectors per cooperatives and community level trainings for quality shea kernel processing, butter and market linkages. In all, 8,850 women shall be trained from 26 cooperatives in Ghana and Cote d' Ivoire between June – July 2024.

II. Request for Expression of Interest

This request is intended to:

- ☐ Obtain details concerning service providers interest in the anticipated requirements described herein;
- ☐ Obtain information on the level of capacity of potential service providers relative to the tasks and objectives described herein;
- ☐ Obtain quotes from service providers

III. Description of anticipated Tasks and Objectives – Technical Overview

Period of Performance of resulting contracts: from June 2024 to July 2024.

The tasks will be of two main categories:

- a) (1) To deliver quality service if the contract is awarded. Services provided to GSA must be conducted in a professional manner. Any unforeseen situations should be clearly communicated to the GSA on time and in a manner that does not cause damage to the GSA's nature of work.
- b) To supply 4,050 and 4,245 units of packed snacks for Ghana and Cote d'Ivoire respectively for GSA Quality Training sessions in selected communities in the Northern Ghana and Northern Cote d'Ivoire. Each pack shall contain; One 500ml bottle of water, One 500ml bottle of soft drink and Biscuits.

IV. General Instructions:

In order to be considered, kindly submit your Expression of Interest and any relevant information relative to the tasks outlined above. Expressions of interest should be no more than 2 pages in length and must provide the following;

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- 1. Contact information (full name and address of the Service Provider, telephone numbers, e-mail address contact person, and website, if any);
 - 2. Quote per unit and total cost for service.

Kindly submit your Expression of Interest by the due date in writing to the GSA office.

48 Mango Tree Avenue, Asylum Down-Accra, Ghana

Email address: msakyi@globalshea.com

A response to this Request for Expression of Interest does not automatically guarantee that you or you will be selected to participate in future procurement actions.